

### **Guidelines for M.A. in Public History – Oral History Project Route**

Requirements: Completion of History 401A or 401C; Interviews must be deposited at Center for Oral and Public History

#### Project Committee:

The committee should be chosen in consultation with the committee chair/project advisor. Students should not invite committee members before inviting the chair.

#### Prospectus:

As with other history projects and theses, students must complete a prospectus that conforms to the MA guidelines adopted by the department. The prospectus is subject to defense before the committee and should reflect preparation made for undertaking the project. The prospectus should include (approximately 10-15 pages in length):

- What is your oral history project about? 1 page
- Why is your project significant? One to two paragraphs
- Where do these oral histories fit into the extant literature? Three-four paragraphs
- What oral history theories and methodologies are employed in your study? One to two pages
- Brief biography of each of your narrators and where you are in the process of making contact with them. Two to three pages.
- A draft list of questions

\*\*Attached evidence of completing the IRB application and receiving approval from IRB (consult with COPH faculty or staff on how to complete this)\*\*

#### Final Project/Deliverables:

- Complete, edited transcripts of 6-8 oral history interviews deposited at COPH. Consult with COPH for proper transcript formatting.
- A one paragraph introduction to each interview.
- 20-page reflective essay that makes an argument about how this oral history project alters, revises or expand our understanding of your topic. It should also place your interviews in their historical context and highlight the interviews unique contributions to the field.
- Evidence that all materials have been submitted to COPH – abstract, field notes, release form, IRB Consent form, photograph, and a photo description.
- Deposit reflective essay with oral history interviews at COPH.

All the materials for the final project should be first submitted to your committee chair. Once the committee chair has approved your revisions, you may submit to the rest of the committee. It must be provided to committee members a minimum of two weeks before the project defense date.